KASEP FAQ's

What is KASEP?

Kensington After School Enrichment Program (KASEP) provides enrichment classes for kids after school for grades K-6. Our qualified and talented teachers host a variety of classes held conveniently at the Kensington Recreation Building aka Building E, the Community Center aka The Youth Hut and the Kensington Park and courts. These classes provide opportunities for students to explore their interests and experience other areas of learning after the school day ends. Classes focus on a variety of topics including many forms of art, science, reading, language, sports and games.

The program is run in three sessions over the course of the school year with Session One taking place from September to December, Session Two taking place from January to mid March, and Session Three running from mid March to May. Prior to each session, a new calendar and registration packet are made available detailing the course offerings and policies pertaining to the program.

Who administers the Afterschool Enrichment Program?

The Kensington Afterschool Enrichment Program is administered by the Kensington Community Council. KCC is a 501c3 non-profit corporation working in the community to create well-rounded, recreational extracurricular programs that meet the needs and desires of our community. This includes creating the calendar of classes and registration packets for each session, working with Hilltop school to transition kids from the school campus to our classes, working with KPPCSD staff for class location and park space and parent committees for insight and support, selecting instructors to teach classes, and supervising the program over the course of the school year.

How do I know what enrichment classes are being offered?

Approximately two to three weeks prior to the start of a new KASEP session, a session calendar and packet are published. The calendar is available online at KensingtonCommunityCouncil.org/kasep and is also sent out in the Hilltop schools enewsletter and Thursday Packet. The online packet provides a schedule of classes that includes fees, class locations, instructor information and class descriptions.

Can my child attend KASEP classes if they do not attend Hilltop School? Yes, KASEP classes are open to all children in the specific age group.

How do I register for KASEP Classes?

Registration is accepted online only at KensingtonCommunityCouncil.org/kasep on or after the session registration date and time stated on the calendar. Parents/Guardians are expected to read the entire registration waiver prior to completing online enrollment, as this includes important information pertaining to the program. Registration is required, and no student may attend class without completing the registration process.

What is the refund or transfer policy?

Classes not meeting the minimum required enrollment will be cancelled and the enrollment fee will be refunded back to your credit card. Students may drop a class the first week. There is a non-refundable processing fee of \$25.00 PLUS 3% for credit card processing fees for any class dropped. Withdrawal reimbursement will be refunded back to your credit card or as KASEP credit.

Where does my child go after school, and at what time?

All Hilltop students, grades 1-6, walk themselves down the hill to attend KASEP classes. KCC staff will be at the flagpole in front of Hilltop School for the first two weeks of each session to help guide young or first time students to their KASEP classes.

Kindergarten Classes: KASEP kindergarten teachers pick up the kinder students directly from their school classroom and walk them to their KASEP classroom (just down the hill). <u>Kindergartners must be signed out after their KASEP class by parent or guardian.</u>

What time should I pick up my child from their Enrichment Class?

Parents/Guardians are responsible for picking up their child at class dismissal time stated on the calendar, unless the child is enrolled in Neighborhood School Aftercare Program in which case the child will be walked up to Hilltop/Neighborhood School. It is important that children are picked up at the class end time. After a five-minute grace period, a late fee of \$20 + \$1 per minute will be charged.